

Exhibit F18-01

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
MAY 28, 2014

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL**
3400 MACDONALD AVENUE
RICHMOND, CA 94805

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

“of children be more careful than anything.”
e.e. cummings

***CI C.11 Ratification of Staff Awarded Contract: Helms Middle School Environmental and Recycling Center Project**

Comment:

Baker Vilar Architects has prepared plans and specifications for the project. Scope of work includes: construction of new trash enclosure which includes demolition, cutting and patching of concrete paving and finishes, the relocation of utilities, construction of a masonry wall enclosure with gates and accessories.

The District will conduct a public bid process for the project. Bids will be opened on May 28, 2014.

Determining the award is based on two components; the lump sum base bid and unit cost multiplied by quantities to be determined in the field. This benefits the District by locking in unit pricing to be used in negotiating future change orders. The contract award is only associated with the lump sum base bid.

Recommendation:

Ratify the award to the lowest responsive, responsible bidder at the expiration of the bid protest period.

Fiscal Impact:

Funded from Bond Fund.

***CI C.12 Ratification of Staff Awarded Contract: Ohlone Elementary School Interim Housing Project**

Comment:

Powell and Partners Architects has prepared plans and specifications for the project. Scope of work includes: site development, utility installations, and connections for eight modular buildings. The site development scope will include fencing, gates, a DSA approved shade structure, inclusive of site furnishings; utility installations for sanitary sewer, domestic water, secondary power and associated low voltage systems from the modular buildings to key points of connections on the existing campus. Scope of work also includes: trash enclosure, shade structure and picnic tables, fencing, completion of installation of utilities, entry gate to interim housing site, relocation of basketball courts and goals, exterior spot lights, asphalt at the toe of ramps, enclose face of ramps with plywood to prevent trash under ramps, and exterior drinking fountain.

The District will conduct a public bid process for the project. Bids were opened on May 22, 2014.

Recommendation:

Ratify the award to the lowest responsive, responsible bidder at the expiration of the bid protest period.

Fiscal Impact:

Funded from Bond Fund.

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting**

**Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

May 28, 2014

A. CLOSED SESSION

President Ramsey called the meeting to order at 6:00 P.M.

Public Comment regarding Closed Session items:

Inocencia Dacumos, Ana Smulian, Kristen Pursley, Alan Marks, Ken Ryan

The Board recessed into Closed Session at 6:15 PM.

B. OPENING PROCEDURES

President Ramsey called the Public Session to order at 6:45 P.M.

Board Comment:

None

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Charles Ramsey
Ms. Merriweather was absent for roll call but re-entered during the Student Board Representative presentation.

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Denise Cifelli, Confidential Secretary; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Joshua Herrera, Electronics Technician; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Assistant Superintendent Educational Services; Reyna Touriel, Translator; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Richmond High School

Student Representative Benjamin Gannon provided a report of activities at Richmond High School.

B.5 Report/Ratification of Closed Session

Dr. Harter reported that the Board approved the appointment of Kim Moses as the Principal at Stege Elementary and Valerie Garrett to be the Adult School Principal for the 2014-15 school year.

MOTION: Ms. Kronenberg moved approval of action taken in Closed Session to appoint Kim Moses as the Principal of Stege Elementary and Valerie Garrett as the Adult School Principal. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Kronenberg, Ms. Merriweather, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Agenda Review and Adoption

President Ramsey requested that items D.1 through D.5 be moved to follow item B.7.

MOTION: Mr. Groves moved approval of the agenda with items D.1 through D.5 moved to follow item B.7. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Kronenberg, Ms. Merriweather, Student Representative Benjamin Gannon (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: May 14, 2014

MOTION: Mr. Groves moved to hold a Public Hearing on the Local Control Accountability Plan. Ms. Kronenberg seconded. Mr. Groves, Ms. Kronenberg, Ms. Merriweather, Student Representative Benjamin Gannon (advisory vote only), and President Ramsey voted yes, with no abstentions and one absence. Motion carried 4-0-0-1.

President Ramsey opened the floor to Public Hearing.

President Ramsey closed the Public Hearing.

Mr. Enos returned to the dais.

B.8 WCCUSD Public Comment

Mignon Kinney, Mike Ali-Kinney, Ben Steinberg, Giorgio Cosentino, Nicole Williams

Student Representative Benjamin Gannon left the meeting for the evening.

C. BUSINESS ITEM

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Adoption of Resolution No. 79-1314: Replacement of Outdated Warrants

C.5 Notice of Completion: Bid 1151201-03 Dover Elementary School, Building ‘A’ Security Camera Upgrade

C.6 Distribution of School Resource Officers for 2014-15 school year

Ms. Merriweather requested that this item be pulled for discussion.

C.7 Designation of California Interscholastic Federation (CIF) Representatives to the League for the 2014-15 School Year

C.8 Ratification and Approval of Engineering Services Contracts

C.9 Ratification and Approval of Negotiated Change Orders

C.10 Ratification of Staff Awarded Contract: Collins Elementary School Floor, Door and Hardware Replacement Project

C.11 Ratification of Staff Awarded Contract: Helms Middle School Environmental and Recycling Center Project

C.12 Ratification of Staff Awarded Contract: Ohlone Elementary School Interim Housing Project

Superintendent Harter read a revision into the record to include the bids as they were not available when the agenda was printed.

C.13 Ratification of Staff Awarded Contract: Olinda Elementary School Miscellaneous Repairs Project

C.14 Ratification of Staff Awarded Contract: Shannon Elementary School Miscellaneous Repairs Project

Dr. Harter read a revision into the record regarding the bids.

MOTION: Ms. Kronenberg moved Approval of Consent Items C. 1 - C.5 and C. 7– C.14. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Kronenberg, Ms. Merriweather, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.6 Budget Update

Ms. Gamba shared a presentation regarding the May Revise Governor’s Budget Workshop.

Public Comment:

None

Board Comment:

Ms. Merriweather asked for clarification on the ability to revise the Budget and the Local Control Accountability Plan (LCAP). Ms. Gamba responded.

E. COMMITTEE COMMUNICATIONS

E.1 Superintendent’s Report

Superintendent Harter provided a report of activities in the District.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 28, 2014

From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations

Subject: Ratification of Staff Awarded Contract: Ohlone Elementary School Interim Housing Project

Background Information:

Powell and Partners Architects has prepared plans and specifications for the project. Scope of work includes: site development, utility installations, and connections for eight modular buildings. The site development scope will include fencing, gates, a DSA approved shade structure, inclusive of site furnishings; utility installations for sanitary sewer, domestic water, secondary power and associated low voltage systems from the modular buildings to key points of connections on the existing campus. Scope of work also includes: trash enclosure, shade structure and picnic tables, fencing, completion of installation of utilities, entry gate to interim housing site, relocation of basketball courts and goals, exterior spot lights, asphalt at the toe of ramps, enclose face of ramps with plywood to prevent trash under ramps, and exterior drinking fountain.

The District will conduct a public bid process for the project. Bids were opened on May 22, 2014.

Recommendation:

Ratify the award to the lowest responsive, responsible bidder at the expiration of the bid protest period.

Fiscal Impact: Funded from Bond Fund.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____		Seconded by: _____
Approved _____	Not Approved _____	Tabled _____

Exhibit F18-02

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting**

**Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

July 24, 2013

As Corrected August 12, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 5:30 P.M. The Board recessed into Closed Session.
President Kronenberg called the Public Session to order at 6:33 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Gerardo Browne, Translator; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director of Facilities; Joe Mayes, Maintenance Manager; Mary Phillips, Chief Technology Officer, Nia Rashidchi, Assistant Superintendent Educational Services; Adam Taylor, Executive Director K-12; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint administrators:

Kibby Kleiman – Principal at Pinole Valley High School
Tracie Manipis – Principal at Collins Elementary
Peter Aloo – Principal at Stewart
Wendy Forrest – Coordinator Educational Services
Eric Verprauskus - Assistant Principal at DeJean
Katherine Acosta – Principal at Montalvin
Darlene Almeida – Special Education Administrator at Cameron School
Kevin Nazario, Special Education Administrator (Interim)

MOTION: Mr. Ramsey moved approval of the action taken in Closed Session to appoint administrators. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Mr. Ramsey, Ms. Merriweather, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved approval of the agenda and requested that items E.2 and F. 1 respectively be moved to follow Consent Items. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: July 10, 2013

MOTION: Mr. Ramsey made corrections and moved approval of the Minutes of July 10, 2013. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Grants/Awards/Agreements**
- C.2 Contracted Services**
- C.3 Annual Renewal of Continuing Services**
- C.4 Disposal of Obsolete and Damaged District Personal Property for the School Year 2013-14**
- C.5 Procurement Contracts for the School Year 2013-14**
- C.6 Routine Personnel Changes – Classified**
- C.7 Acceptance of Contracts for Placement of Student Teachers**
- C.8 Ratification and Approval of Engineering Services Contracts**
- C.9 Ratification and Approval of Negotiated Change Orders**
- C.10 Approve Measure J and D 2010, Measure E 2012, Bond Program Budget Expenditure Authorization**
- C.11 Ratification of Staff Awarded Contract: Kennedy HS Kitchen Flooring**
- C.12 Ratification of Staff Awarded Contract: Vista AHS and Bayview ES Restrooms Renovation**
- C.13 Agreement for Program, Project and Construction Management Services Between West Contra Costa Unified School District and SGI Construction Management (“Agreement”)**
Mr. Ramsey requested a *revision* to the final clause of the SGI Construction Management Agreement language to include the phrase “shall *only* be terminated for cause.”
- C.14 Bid and Award Schedule Update for Montalvin Manor Elementary School Classroom Building Addition**
- C.15 Organizational change that will create categorically funded Executive Director K-12 services position to provide leadership to the Linked Learning/College & Career initiative both within WCCUSD and in fulfilling our responsibilities under AB790**
- C.16 Approval of Board Member Travel**

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.16. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

- E.2 WCCUSD Public Comment**
Sarah Creeley, Camille Winfield

- F.1 Forty-five Day Budget Revision – 2013-14**
Ms. Gamba provided a presentation to detail the need for a forty-five day revision to the budget adopted in June which was originally framed with information received prior passage of the State Budget on June 14. She explained the State timeline for developing the Local Control Funding Formula throughout the coming year to provided revenues for school districts.

The meeting was interrupted by the sounding of a fire alarm.

The meeting resumed at 6:55 PM.

Public Comment:
None

Board Comment:
Mr. Ramsey said he would support the revision but had questions about the \$5.4 million regarding Fund 40 RDA funds. Ms. Gamba responded that this money is only to be used for capital expenditures and deferred maintenance for the District.

Ms. Merriweather had questions about State deferral pay down funds. Ms. Gamba clarified the cash flow and receiving funds sooner in the year.

Mr. Groves asked about guidance regarding the amount of reserve recommended for LCFF districts? Ms. Gamba responded that she will provide a recommendation at the time of the First Interim Report presentation.

MOTION: Mr. Ramsey made a motion to approve the Forty-five Day Budget Revision – 2013-14. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 24, 2013
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Vista AHS and Bayview ES Restrooms
Renovation

Background information:

Sally Swanson Architects, Inc. has prepared plans and specifications for the project. Scope of work includes renovate of existing restrooms including removal and reinstallation of plumbing and electrical fixtures, HVAC grills/ exhaust fans, toilet partitions, access panels, and accessories. Work also includes refurbishing existing doors and trim, epoxy flooring, and re-glazing existing windows in addition to the removal and reinstalling of gypsum boards, tiles and electric hand dryers.

The District conducted a public bid process for the project. Bids were received on June 27, 2013. Three contractors submitted bids. They are as follows: AM Woo Construction, \$469,000; Streamline Builders, Inc. \$470,000; ERA Construction \$495,000. The apparent low bidder is AM Woo Construction, Inc.

Recommendation:

Ratify the award to AM Woo Construction, Inc.

Fiscal Impact: \$469,000.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

Contract No. 100000535

SECTION 00510NOTICE OF AWARDDated: July 2nd, 2013

To: AM Woo Construction
 ("Contractor")
11040 Bollinger Canyon Road, Suite E508, San Ramon, CA 94582
 (Address)

From: Governing Board ("Board") of West Contra Costa Unified School District ("District" or "Owner")

Re: Vista Hills Transition Program Restrooms Renovation
Bayview Elementary School Restrooms Renovation

Contractor was awarded the Contract on July 3rd, 2013, by action of the District's superintendent's designee pursuant to a delegation of authority by the District's Board.

The Contract Price is Four Hundred Sixty-Nine Thousand Dollars (\$469,000).

Three (3) copies of each of the Contract Documents (except Drawings) accompany the Notice of Award. Three (3) sets of the Drawings will be delivered separately or otherwise made available. Additional copies are available at cost of reproduction.

Contractor must comply with the following conditions precedent within SEVEN (7) calendar days of the date of this Notice of Award.

Contractor shall execute and submit the following Contract Documents by 5:00 p.m. of the SEVENTH (7TH) calendar day following the date of the Notice of Award. Failure to properly and timely submit the following Contract Documents entitles District to reject Contractor's bid as non-responsive.

- a. Agreement: Submit four (4) copies, each bearing an original signature. **If Contractor is a corporation, Contractor must attach a certified copy of the corporation's by-laws, or the resolution of the Board of Directors of the corporation, authorizing the signatory to execute the Agreement and the bonds required by the Contract Documents.**
- b. Escrow of Bid Documentation: Include all required documentation. Refer to the Escrow of Bid Documentation document for details.
- c. Performance Bond (100%): Fully executed form provided in the Contract Documents.
- d. Payment Bond (100%) (Contractor's Labor and Material Bond): Fully executed form provided in the Contract Documents.
- e. Insurance Certificates and Endorsements.
- f. Workers' Compensation Certification.
- g. Prevailing Wage and Related Labor Requirements Certification.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 Contract No. 100000535

NOTICE OF AWARD
 v 13.1 SECTION 00510-1

Contract No. 100000535

- h. Disabled Veterans' Business Enterprise Participation Certification.
- i. Drug-Free Workplace Certification.
- j. Tobacco-Free Environment Certification.
- k. Hazardous Materials Certification.
- l. Lead-Based Paint Certification.
- m. Imported Materials Certification.
- n. Criminal Background Investigation/Fingerprinting Certification.
- o. Roofing Contract Financial Interest Certification
- p. Apprenticeship Resolution Compliance Certification
- q. Iran Contracting Certification

- r. Tuberculosis Clearance Certification

Failure to comply with these conditions within the time specified will entitle District to consider Contractor's bid abandoned, to annul the Notice of Award, and to declare Contractor's Bid Security forfeited, as well as any other rights the District may have against Contractor.

District will return to Contractor one fully signed counterpart of the Agreement.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BY: 

NAME: Bill Fay

TITLE: Associate Superintendent for Operations

END OF SECTION

**West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting**

DeJean Middle School
Multipurpose Room
3400 Macdonald Ave.
Richmond, CA 94805

October 23, 2013

B. OPENING PROCEDURES

President Madeline Kronenberg called the meeting to order at 6:03 PM.

B.1 Pledge of Allegiance

President Kronenberg led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Steve Collins, SELPA Director; Bill Fay, Associate Superintendent for Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Assistant Superintendent Educational Services; Ken Whittemore, Assistant Superintendent for Human Resources

B.4 Agenda Review and Adoption

MOTION: Mr. Ramsey moved approval of the agenda including moving item C.2 before C.1 and tabling item D.1. Mr. Enos seconded. Mr. Enos, Mr. Groves, Mr. Ramsey, Ms. Merriweather, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 WCCUSD Public Comment

Giorgio Cosentino, Al Kirkman

C. ACTION ITEM

C.2 Ratification of Staff Awarded Contract: Pinole Valley High School Detention Basin, Utilities and Paving

Mr. Fay asked the Board to ratify the award of contract for the Pinole Valley High School detention basin and utilities.

Public Comment:

Richard Bohler, Bob Lilley

Board Comment:

Mr. Ramsey had questions for Mr. Abdalla regarding employees of a subcontracting electrical company. Mr. Abdalla responded that he was in contact with individuals to resolve. Mr. Ramsey continued with questions about trends in project bids. Mr. Abdalla spoke about the trend being seen with Coronado and El Cerrito with increases in costs. Discussion was held about increase in pricing and upcoming projects such as Nystrom, Kennedy Swim Center, and Montalvin.

MOTION: Mr. Ramsey moved approval to ratify the staff awarded contract: Pinole Valley High School Detention Basin, Utilities and Paving. Mr. Groves seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Mr. Ramsey, Ms. Merriweather, and President Kronenberg voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C.1 Authorization for Community Survey

Superintendent Harter spoke about a recent meeting with community groups to address the impact of the Local Control Funding Formula (LCFF). He spoke about the widespread belief that LCFF will relieve financial problems. He said that if implemented as improved, LCFF offers a good future for the District. However, in the short term the District is still \$29 million short of the 2007-08 funding for the same numbers of students. The District has multiple

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 23, 2013
From: Bill Fay **Agenda Item:** C.2
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Pinole Valley High School Detention Basin,
Utilities and Paving

Background information:

WLC Architects has prepared plans and specifications for the project. Scope of work includes installation of an underground storm water detention basin system. Work also includes underground work associated with future interim campus including, but not limited to the installation of underground domestic water, fire water, storm water, sewage piping, electrical power, telecommunication, gas utilities and asphalt paving.

The District conducted a public bid process for the project. Bids were received on October 3, 2013. Seven (7) contractors submitted bids., They are as follows: Bay Cities Paving and Grading, \$2,147,040; OC Jones & Sons, Inc., \$2,426,500; BHM Construction, \$2,658,408; Ghilloti Construction Company, \$2,758,700; Ghilloti Brothers, Inc., \$2,791,487; RGW Construction, Inc., \$3,310,750; and NTK Construction, Inc., \$5,128,974. The bid price includes the contract value and unit pricing, used for negotiating change orders only. The lowest bidder is Bay Cities Paving and Grading, with a Contract Price of Two Million One Hundred Twenty-Six Thousand Seven Hundred Forty-Four Dollars and Eleven Cents (\$2,126,745.11).

Recommendation:

Ratify the award to Bay Cities Paving and Grading.

Fiscal Impact: \$2,126,745.11. Project will be funded from Measure D-2010.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

Contract No. 100000570

SECTION 00 51 00NOTICE OF AWARDDated: October 10th, 2013

To: Bay Cities Paving & Grading
 ("Contractor")
5029 Forni Drive, Concord, CA 94520
 (Address)

From: Governing Board ("Board") of West Contra Costa Unified School District ("District" or "Owner")

Re: Pinole Valley High School Detention Basin, Utilities and Paving Project
 ("Project" or "Contract")

Contractor was awarded the Contract on October 9th, 2013, by action of the superintendent's designee pursuant to a delegation of authority by the District's Board.

The Contract Price is Two Million One Hundred Twenty-Six Thousand Seven Hundred Forty-Four Dollars and Eleven Cents (\$2,126,744.11).

Three (3) copies of each of the Contract Documents (except Drawings) accompany the Notice of Award. Three (3) sets of the Drawings will be delivered separately or otherwise made available. Additional copies are available at cost of reproduction.

Contractor must comply with the following conditions precedent within SEVEN (7) calendar days of the date of this Notice of Award.

Contractor shall execute and submit the following Contract Documents by 5:00 p.m. of the SEVENTH (7TH) calendar day following the date of the Notice of Award. Failure to properly and timely submit the following Contract Documents entitles District to reject Contractor's bid as non-responsive.

- a. Agreement: Submit four (4) copies, each bearing an original signature. **If Contractor is a corporation, Contractor must attach a certified copy of the corporation's by-laws, or the resolution of the Board of Directors of the corporation, authorizing the signatory to execute the Agreement and the bonds required by the Contract Documents.**
- b. Escrow of Bid Documentation: Include all required documentation. Refer to the Escrow of Bid Documentation document for details.
- c. Performance Bond (100%): Fully executed form provided in the Contract Documents.
- d. Payment Bond (100%) (Contractor's Labor and Material Bond): Fully executed form provided in the Contract Documents.
- e. Insurance Certificates and Endorsements.
- f. Workers' Compensation Certification.
- g. Prevailing Wage and Related Labor Requirements Certification.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 Contract No. 100000570

NOTICE OF AWARD
 v 13.1 SECTION 00 51 00-1

Contract No. 100000570

- h. Disabled Veterans' Business Enterprise Participation Certification.
- i. Drug-Free Workplace Certification.
- j. Smoke-Free Environment Certification.
- k. Hazardous Materials Certification.
- l. Lead-Based Paint Certification.
- m. Imported Materials Certification.
- n. Criminal Background Investigation/Fingerprinting Certification.
- o. Roofing Contract Financial Interest Certification
- p. Apprenticeship Resolution Compliance Certification
- q. Iran Contracting Act Certification
- r. Tuberculosis Clearance Certification

Failure to comply with these conditions within the time specified will entitle District to consider Contractor's bid abandoned, to annul the Notice of Award, and to declare Contractor's Bid Security forfeited, as well as any other rights the District may have against Contractor.

District will return to Contractor one fully signed counterpart of the Agreement.

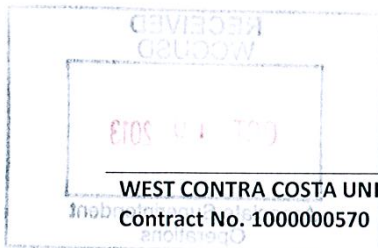
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BY: [Signature]

NAME: Bill Fay

TITLE: Associate Superintendent for Operations

END OF SECTION



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Contract No. 100000570

NOTICE OF AWARD
v 13.1 SECTION 00 51 00-2

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting**

**Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

March 26, 2014

A. CLOSED SESSION

B. OPENING PROCEDURES

Clerk Groves called the meeting to order at 5:45 P.M. The Board recessed into Closed Session. Clerk Groves called the Public Session to order at 6:33 P.M.

B.1 Pledge of Allegiance

Clerk Groves led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

Due to the absence of President Ramsey, Clerk Groves offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather
President Ramsey arrived at 6:46 PM.

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Operations & Operations; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director Facilities & Construction; Nicole Joyner, Director Data and Accountability; Tashaka Merriweather, School to Health Coordinator; Mary Phillips, Chief Technology Officer; Lyn Potter, Director Categorical & Instructional Support Services; Nia Rashidchi, Assistant Superintendent Educational Services; Reyna Touriel, Translator; Marin Trujillo, Coordinator Community Engagement; Ken Whittemore, Assistant Superintendent Human Resources; Darrin Zaragoza, Athletics Coordinator

B.4 Presentation of Student Board Representative from the Youth Commission

Ms. LaVonia Bobo provided a report of activities for the Youth Commission.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to approve the following:

Four Administrative Appointments including:
Summer School Principals for Special Education Services – Alison Makela and Eric Peterson
Director Business Services - Regina Webber
Director Data and Accountability – Nicole Joyner

MOTION: Ms. Kronenberg moved approval of action taken in Closed Session to appoint administrators. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Ms. Kronenberg, and Clerk Groves voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

Superintendent Harter also asked the Board to ratify action taken in Closed Session approving placement of a certificated staff member on unpaid administrative leave.

MOTION: Ms. Kronenberg moved approval of action taken in Closed Session to approve placement of a certificated teacher on administrative leave. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Ms. Kronenberg, and Clerk Groves voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

B.6 Agenda Review and Adoption

MOTION: Ms. Kronenberg moved approval of the agenda. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Ms. Kronenberg, Student Representative LaVonia Bobo (advisory vote only), and Clerk Groves voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

B.7 Minutes: March 12, 2014

MOTION: Ms. Merriweather moved approval of the Minutes of March 12, 2014. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Ms. Kronenberg, Student Representative LaVonia Bobo (advisory vote only), and Clerk Groves voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

B.8 WCCUSD Public Comment

Mary Flanagan

C. BUSINESS ITEMS**C.1 Grants/Awards/Agreements****C.2 Acceptance of Donations****C.3 Approval of Fund-Raising Activities****C.4 Contracted Services****C.5 Notice of Completion: Bid J068194 DeAnza High School Replacement Campus****C.6 Routine Personnel Changes – Classified****C.7 Ratification and Approval of Engineering Services Contracts****C.8 Ratification and Approval of Negotiated Change Orders****C.9 Annual Financial Audit of District Bond Program****C.10 Annual Proposition 39 Performance Audit of District Bond Program****C.11 Ratification of Staff Awarded Contract: Pinole Valley High School Interim Campus Site Work Project****C.12 Richmond Swim Center Award of Contract**

Superintendent Harter read an amendment to this item into the record including information about the public bid process held on March 25, 2014. *The District conducted a public bid process for the project. Bids were opened on March 25, 2014. Three contractors submitted bids. Total bids are as follows: ARNTZ Builders, Inc. \$7,652,876; Midstate Construction \$7,988,093; Gonsalves & Stronck Construction Company \$8,123,900. The Total Bid Price includes Base Bid plus alternates and unit pricing. The apparent lowest responsive, responsible bidder is ARNTZ Builders, Inc.*

C.13 Proposition 39 Final Offers of Space to Caliber Beta Academy and Richmond Charter Academy Middle School**C.14 Hosted VoIP to standardize and upgrade communication systems for all District sites (“Project”)****Public Comment:**

Rhonda Lutz

C.15 Assessment System for Common Core State Standards**C.16 High School Physical Education Exemption Process and Physical Fitness Testing**

This item was pulled from the Consent Items for separate action.

C.17 Approval of Physical Education Course Offerings for grades 9 through 12**C.18 Resolution No. 68-1314 - Day of Recognition for César Chávez - March 31, 2014****C.19 Board Approval of Single Plans for Student Achievement (SPSAs) and Title I Parental Involvement Policies****Public Comment:**

Georgio Cosentino

C.20 Approval of District Local Control Accountability Plan Parent Committee Nominees

Superintendent Harter read an amendment to this item into the record adding the name of Alma Gomez to the Local Control Accountability Committee as the representative of the Concilio Latino.

President Ramsey arrived and assumed the gavel.

MOTION: Mr. Groves moved Approval of Consent Items C. 1 – C.15, C.17 - C.20. Ms. Kronenberg seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, Student Representative LaVonia Bobo (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 26, 2014
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Pinole Valley High School Interim Campus Site Work Project

Background Information:

WLC Architects has prepared plans and specifications for the project. Scope of work includes: Installation of portable classroom buildings, connection of portables to new and existing utilities, site improvements and installation of site furnishings. The work includes but is not limited to the following: fire lane and ramp transition landings at grade; demolition/excavation as required to construct new paving; sewer domestic water, electrical & fire alarm connection to portables; installation of low voltage conduits, security cameras, intrusion alarms, Comcast and AT&T, as required for a complete installation; installation of perimeter chain link fencing; furnishing and installation of electrical connection including conduit and overhead cabling/wiring to service side of distribution panel; coordination with conformed survey of site for the building pads, portable stub outs, benchmarks and building corners; furnishing and installation of temporary fencing as required during construction; furnishing of lock cylinder and transitional housing keying to match WCCUSD Standard; installation and coordination with District to provide paper towel dispenser and soap dispenser; installation of shade structures; and installation of concrete retaining walls and concrete walkways.

The District conducted a public bid process for the project. Bids were opened on March 13, 2014. Two contractors submitted bids. They are as follows: JUV, Inc. \$5,530,000; Seward L. Schreder Construction, Inc. \$7,594,000. The apparent lowest responsive, responsible bidder is JUV, Inc.

Recommendation: Ratify the award to the lowest responsive, responsible bidder after the expiration of the bid protest period.

Fiscal Impact: Funded from the Measure D-2010 Bond.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____		Seconded by: _____
Approved _____	Not Approved _____	Tabled _____

Contract No. 1000001299

SECTION 00510NOTICE OF AWARDDated: March 19th, 2014

To: JUV, Inc.
 ("Contractor")
1616 Franklin Street, Suite 203, Oakland, CA 94612
 (Address)

From: Governing Board ("Board") of West Contra Costa Unified School District ("District" or "Owner")

Re: Pinole Valley High School Interim Campus Site Work, Project # 3621377-02
 ("Project" or "Contract")

Contractor was awarded the Contract on March 19th, 2014, by action of the District's Board by action of the superintendent pursuant to a delegation of authority by the District's Board.

The Contract Price is Five Million Five Hundred Thirty Thousand Dollars (\$5,530,000).

Three (3) copies of each of the Contract Documents (except Drawings) accompany the Notice of Award. Three (3) sets of the Drawings will be delivered separately or otherwise made available. Additional copies are available at cost of reproduction.

Contractor must comply with the following conditions precedent within **SEVEN (7)** calendar days of the date of this Notice of Award.

Contractor shall execute and submit the following Contract Documents by 5:00 p.m. of the **SEVENTH (7TH)** calendar day following the date of the Notice of Award. Failure to properly and timely submit the following Contract Documents entitles District to reject Contractor's bid as non-responsive.

- a. Agreement: Submit four (4) copies, each bearing an original signature. **If Contractor is a corporation, Contractor must attach a certified copy of the corporation's by-laws, or the resolution of the Board of Directors of the corporation, authorizing the signatory to execute the Agreement and the bonds required by the Contract Documents.**
- b. Escrow of Bid Documentation: Include all required documentation. Refer to the Escrow of Bid Documentation document for details.
- c. Performance Bond (100%): Fully executed form provided in the Contract Documents.
- d. Payment Bond (100%) (Contractor's Labor and Material Bond): Fully executed form provided in the Contract Documents.
- e. Insurance Certificates and Endorsements.
- f. Workers' Compensation Certification.
- g. Prevailing Wage and Related Labor Requirements Certification.


Contract No. 1000001299

- h. Disabled Veterans' Business Enterprise Participation Certification.
- i. Drug-Free Workplace Certification.
- j. Tobacco-Free Environment Certification.
- k. Hazardous Materials Certification.
- l. Lead-Based Materials Certification.
- m. Imported Materials Certification.
- n. Criminal Background Investigation/Fingerprinting Certification.
- o. Roofing Contract Financial Interest Certification
- p. Apprenticeship Resolution Compliance Certification
- q. Iran Contracting Act Certification
- r. Tuberculosis Clearance Certification
- s. W-9 Request for Taxpayer Identification Number and Certification

Failure to comply with these conditions within the time specified will entitle District to consider Contractor's bid abandoned, to annul the Notice of Award, and to declare Contractor's Bid Security forfeited, as well as any other rights the District may have against Contractor.

District will return to Contractor one fully signed counterpart of the Agreement.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BY: 

NAME: Dr. Bruce Harter

TITLE: Superintendent

END OF SECTION

Exhibit F18-03

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

January 9, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 5:30 P.M. The Board recessed into Closed Session. President Kronenberg called the Public Session to order at 6:31 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance/Operations; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Antoinette Henry-Evans, Executive Director K-12; Keith Holtlander, Director Facilities Planning; Ken McDaniel, Maintenance Supervisor; Reyna Ortiz de Touriel, Interpreter; Nia Rashidchi, Assistant Superintendent, Education Services; Adam Taylor, Executive Director K-12; Liz Torio, Director Academic Intervention; Katie VonHusen, Coordinator Academic Intervention; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Pinole Valley School

Ms. Hannah Pablo provided a report of activities at Pinole Valley High School.

B.5 Report/Ratification of Closed Session

None

B.6 Agenda Review and Adoption

Board members amended the agenda with the following changes: move F.5 to follow F.2; move Standing Reports to follow Agenda Review and Adoption; move D.3 to follow D.1.

MOTION: Mr. Ramsey moved approval of the agenda with the modifications. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.5 Standing Reports

Public Employees Local One. Supervising Business Agent Scott Brown thanked the Local One members present in the audience for their show of support. He said that negotiations have been taking place since November and are at logger heads because of an impending January 20th increase in medical benefit costs. Union members Sylvia McClaflyn, Debbie Dickerson, Anthony Walker, and Donald Aeschbacher spoke of the harsh economic times and the impact on Local One members of the steep increases in the cost of benefits.

United Teachers Richmond. President Diane Brown said that UTR stands in solidarity with Local One. She said the future of the District depends on employees and UTR classroom teachers. Ms. Brown recapped her remarks to the Board at its January 5th retreat regarding reports from the State's Legislative Analyst Office with its predictions of financial improvement in the state's economy.

Academic Subcommittee. Ms. Rashidchi announced the next meeting for January 22, 2013, 6:30 PM at Helms Middle School where agenda items will include Common Core Standards and writing training for teachers.

Facilities Subcommittee. Mr. Ramsey reported on the January 8 meeting where agenda items included the time line for Portola Middle School project as well as the Peres Dental Clinic. He announced a special meeting will be held January 22nd at 2:00 PM at the Facilities Operations Center where the agenda will include a report regarding the program budget. The next regular meeting is scheduled for February 12, 2013.

Ivy League Connection. Mr. Ramsey reported that student interviews for the Cornell, Brown, and Vanderbilt University programs have taken place. Next week interviews will continue for the Columbia summer programs. The Yale and Brown University mentor programs will begin later this month.

College and Career Readiness Academies. President Kronenberg said she recently visited DeAnza's health academy as it is going through its certification process. Teachers, parents and the business community joined in meeting with evaluators. She spoke highly of the program.

Safety Committee: Ms. Merriweather reported on the upcoming meeting on January 10th at Richmond High, 9:00 AM. She said the agenda will include chronic absences and tardiness. She invited the public to attend.

B.7 Minutes: December 12, 2012

The Board inadvertently skipped over the approval of the minutes. The December 12, 2012 minutes will be placed on the January 23, 2013 agenda for approval.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Contracted Services

C.5 Adoption of Resolution No. 57-1213: Replacement of Outdated Warrant

C.6 Notice of Completion: Bid 1121341-01 Coronado Interim Campus at Kennedy High School

C.7 Notification of Claim Rejected

C.8 Certificated Board Authorization - Education Code 44258.3

C.9 Routine Personnel Changes – Classified

C.10 Acceptance of Contracts for Placement of Student Teachers

This item was pulled for discussion and separate action.

C.11 Ratification and Approval of Engineering Services Contracts

C.12 Ratification and Approval of Negotiated Change Orders

C.13 Ratification of Staff Awarded Contract: Harding Elementary School Foundation Ventilation Repairs

C.14 Ratification of Staff Awarded Contract: Helms Middle School Sports Fields and Landscaping

C.15 Ratification of Staff Awarded Contract: Martin Luther King Jr. Elementary School Site Drainage

C.16 Resolution 60-1213: Facilities Use Agreement with Seneca Family Agencies at El Sobrante Elementary School Site

C.17 Services Agreement with Seneca Family Agencies at El Sobrante Elementary School Site

C.18 Resolution No. 58-1213: Right of Entry Agreement for Use of Parking Area Located At Nystrom Elementary School between the West Contra Costa Unified School District and Providence Baptist Church

Mr. Fay read a correction into the record regarding the title of the resolution.

C.19 Resolution No. 56-1213: Level II and Level III Developer Fees

Mr. Fay read a correction into the record regarding a typographical error of 48¢ which should read 84¢.

C.20 Williams Lawsuit Complaints Quarterly Report

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.9, C.11 - C.20. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.3 Foreign Exchange Student Program

Ms. Henry-Evans introduced High School Counselor Finy Prak who presented exchange students Elena Rosellini from Italy and Morena Suttee of Switzerland. Both students attend classes at Hercules High School. They spoke of their experiences, their hopes that District students appreciate the advantages, and diversity in the District. Certificates of recognition were presented.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 9, 2013
From: Bill Fay **Agenda Item:** CI E.14
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Helms Middle School Sports Fields and Landscaping

Background information:

Baker Vilar Architects has prepared plans and specifications for the project. Scope of work includes rough and finish grading of a building pad for a new community building; demolition and construction of a new toilet building and a new storage building; rough and finish grading for landscaping; fencing, paving and walks; and installation of artificial turf sports fields, play courts, playground equipment and site lighting.

The District received ten bids for the project, which included a line item for unit costs: Robert A. Bothman, Inc. \$6,029,348, Lathrop Construction Associates, Inc. \$6,091,000, O.C. Jones & Sons, Inc. \$6,310,300, Ghilotti Bros., Inc. \$6,398,000, Interstate Grading & Paving, Inc. \$6,514,900, S.J. Amoroso Construction Co., Inc. \$6,647,000, Vila Construction Co. \$6,688,086, F&H Construction \$6,723,000, Roebbelen Contracting, Inc. \$6,972,300, Granite Rock Company \$7,182,119.

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of a contract for the project to the lowest responsive, responsible bidder: Robert A. Bothman, Inc. in the amount of \$5,951,048 (without unit costs).

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted.

Fiscal Impact: \$5,951,048. Project will be funded from the Measure D.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

Contract # 1000000215

SECTION 00510NOTICE OF AWARDDated: December 6, 20 12To: Robert A. Bothman, Inc.
("Contractor")650 Quinn Ave., San Jose, CA 95112
(Address)

From: Governing Board ("Board") of West Contra Costa Unified School District ("District" or "Owner")

Re: Helms Middle School Sports Fields and Landscaping, Bid # 2101101-16
("Project" or "Contract")Contractor was awarded the Contract on December 6, 20 12, by action of the superintendent's designee pursuant to a delegation of authority by the District's Board.The Contract Price is Five Million Nine Hundred Fifty-One Thousand Forty Eight Dollars (\$ 5,951,048), and includes Alternates #1 One Hundred Sixty-Seven Thousand Seven Hundred Dollars (\$ 167,700) and Alternate #2 One Hundred Sixty-Six Thousand Dollars (\$ 166,000).

Three (3) copies of each of the Contract Documents (except Drawings) accompany the Notice of Award. Three (3) sets of the Drawings will be delivered separately or otherwise made available. Additional copies are available at cost of reproduction.

Contractor must comply with the following conditions precedent within **SEVEN (7)** calendar days of the date of this Notice of Award.Contractor shall execute and submit the following Contract Documents by 5:00 p.m. of the **SEVENTH (7TH)** calendar day following the date of the Notice of Award. Failure to properly and timely submit the following Contract Documents entitles District to reject Contractor's bid as non-responsive.

- a. Agreement: Submit four (4) copies, each bearing an original signature. **If Contractor is a corporation, Contractor must attach a certified copy of the corporation's by-laws, or the resolution of the Board of Directors of the corporation, authorizing the signatory to execute the Agreement and the bonds required by the Contract Documents.**
- b. Escrow of Bid Documentation: Include all required documentation. Refer to the Escrow of Bid Documentation document for details.
- c. Performance Bond (100%): Fully executed form provided in the Contract Documents.
- d. Payment Bond (100%) (Contractor's Labor and Material Bond): Fully executed form provided in the Contract Documents.
- e. Insurance Certificates and Endorsements.

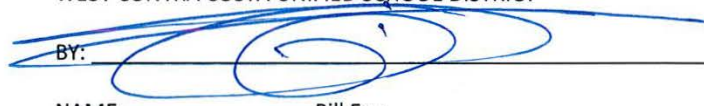
Contract # 1000000215

- f. Workers' Compensation Certification.
- g. Prevailing Wage and Related Labor Requirements Certification.
- h. Disabled Veterans' Business Enterprise Participation Certification.
- i. Drug-Free Workplace Certification.
- j. Smoke-Free Environment Certification.
- k. Hazardous Materials Certification.
- l. Lead-Based Paint Certification.
- m. Imported Materials Certification.
- n. Criminal Background Investigation/Fingerprinting Certification.
- o. Apprenticeship Resolution Compliance Certification

Failure to comply with these conditions within the time specified will entitle District to consider Contractor's bid abandoned, to annul the Notice of Award, and to declare Contractor's Bid Security forfeited, as well as any other rights the District may have against Contractor.

District will return to Contractor one fully signed counterpart of the Agreement.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BY: 

NAME: Bill Fay

TITLE: Associate Superintendent for Operations

END OF DOCUMENT